



# Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

**Meeting to be held in Moortown Baptist Church,  
204 King Lane, Moortown, Leeds, LS17 6AA  
Monday, 13th June, 2022 at 7.30 pm**

**Councillors:**

- |            |                    |
|------------|--------------------|
| J Dowson   | - Chapel Allerton; |
| M Rafique  | - Chapel Allerton; |
| E Taylor   | - Chapel Allerton; |
| France-Mir | - Moortown;        |
| S Hamilton | - Moortown;        |
| M Shahzad  | - Moortown;        |
| Bowden     | - Roundhay;        |
| Z Hussain  | - Roundhay;        |
| L Martin   | - Roundhay;        |

**Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus to other people.**





**Agenda compiled by:** Natasha Prosser 0113 3788021  
Governance Services Unit, Civic Hall, Leeds LS1 1UR

**Head of Locality Partnerships:** Liz Jarmin Tel: 0113 3789035

*Images on cover from left to right:  
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree  
Moortown - Moortown Corner Shops; Gledhow Valley Woods  
Roundhay – Oakwood Clock; Roundhay Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-  RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING - 28 MARCH 2022</b></p> <p>To confirm as a correct record the minutes of the previous meeting held Monday, 28<sup>th</sup> March 2022.</p>	7 - 14
8			<p><b>UPDATE ON LEEDS 2023 YEAR OF CULTURE</b></p> <p>To receive and consider the attached report of the Chief Officer (Culture and Economy) with an update on the LEEDS 2023 Year of Culture and provides an insight into plans for the year.</p>	15 - 16
9			<p><b>INNER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	17 - 30

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p><b>COMMUNITY COMMITTEE YOUTH ACTIVITY FUND CONSULTATION REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides the Inner North East Community Committee with background and context on the decision to not have a Youth Summit in 2021/22 and provides an update on the Youth Activity Fund Consultation with children and young people.</p>	31 - 36
11			<p><b>INNER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>Late Item as agreed with the Chair – report to follow.</p>	
12			<p><b>COMMUNITY COMMITTEE CHAMPIONS ROLE PROFILE</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides the Community Committee with an update on the Champions Role profile.</p>	37 - 40
13			<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2022/2023</b></p> <p>To receive and consider the attached report of the City Solicitor which invites Community Committee Members to note the appointment of Cllr M Shahzad as Chair of the Community Committee for 2022/23 as agreed at the recent Council Meeting, and also invites the Committee to make appointments to those positions detailed in section 6 of the submitted report.</p>	41 - 54
14			<p><b>ANY OTHER BUSINESS</b></p>	
15			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date of the next formal meeting as Monday, 5<sup>th</sup> September 2022 time TBC.</p> <p><b>MAP OF VENUE</b></p>	55 - 56

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p data-bbox="675 181 959 212"><b><u>Third Party Recording</u></b></p> <p data-bbox="675 244 1366 394">Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p data-bbox="675 427 1313 459">Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li data-bbox="724 490 1390 640">a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li data-bbox="724 640 1401 853">b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

## INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 28TH MARCH, 2022

**PRESENT:** Councillor M Shahzad in the Chair  
Councillors R Charlwood, J Dowson,  
S Hamilton, M Rafique and E Taylor

### 37 Appeals Against Refusal of Inspection of Documents

There were no appeals.

### 38 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

### 39 Late Items

There were no formal late items.

### 40 Declaration of Interests

No interests were raised at the meeting.

### 41 Apologies for Absence

Apologies were received on behalf of Councillor L Martin and Z Hussain.

### 42 Open Forum

No matters were raised on this occasion.

### 43 Minutes of the previous meeting - 29 November 2021

**RESOLVED** – That subject to a slight amendment to Minute No.32 to read 'Members suggested that requests go out to *Community Payback volunteers* to assist with cleaning snow and gritting...', the minutes of the meeting held 29<sup>th</sup> November 2021, be approved as an accurate record.

### 44 Migration Service Update

The Chair invited Karen Pierce, Director at Positive Action for Refugees and Asylum Seekers (PAFRAS) to provide the Committee with an introduction to PAFRAS and the challenges the team face. Karen highlighted the following information:

- Asylum support and the £40 per week cash allowance.
- Refused support forcing people into homelessness, and most people PAFRAS work with, are homeless.

- There is a weekly drop-in service at Harehills, for food parcels donated by local community groups and for people to seek advice and support.
- PAFRAS offer more general support such as ESOL classes and have colleagues supporting mental health and referrals as well as domestic abuse.
- The service provides food vouchers and destitution payments.
- There are 60 volunteers at PAFRAS, most of which have lived experience and offer a range of projects for mental health case work, young migrants, and family reunions.
- There are clear challenges with capacity on the service, and funding. People are turned away at drop-ins, and PAFRAS are on-going with trying to secure sustainable funding.
- The Leeds Welcome Hub is being set up at the Reginald Centre on Chapeltown Road, linked to the Leeds Ukrainian Community Centre.
- The impact on people's rights in terms of the Nationality and Borders Bill.

Responding to questions from Members', Karen confirmed the following:

- People waiting for immigration status, can be waiting a long time. There are no set targets for claims.
- People are typically provided with the wrong information in terms of receiving public funds for public healthcare. If people are refused, they can receive a HC2 certificate through the NHS Low Income Scheme. PAFRAS will help people understand their rights.
- Elected Members are encouraged to use social media platforms by sharing and liking the work of PAFRAS and making people aware of their work.

A Member discussed the disparities of the Ukraine crisis in comparison to existing and new asylum seekers and is keen to understand how they are put into the same category.

The Chair suggested that a workshop be formed with various organisations to create more awareness of where people can seek help and be referred to the right place. The Chair invited PAFRAS along to attend.

Pria Bhabra, Migration Manager and Samantha Powell, Third Sector and Migration Partnership Manager introduced the item. The Committee were provided with a PowerPoint presentation that highlighted the following information:

- Reasons for migration – economic, social, political, and environmental.
- Census 2011 data and trends – under 20% of people from BME backgrounds, 1 in 10 people in Leeds not born in UK, which has doubled since 2001.
- National Insurance 2011 – 2020 data and trends and top nationalities to Leeds as of September 2020 include Romania, Poland, India, Spain, Italy, Portugal, Lithuania, China, Pakistan, Nigeria. It was confirmed that this information did not include Asylum data, adult independents and children and only gave a snapshot of data and trends.



- An overview of the strategic coordinated and inclusive approach to migration in Leeds 2021 – 2025.
- Cross cutting challenges include lack of understanding of rights, challenges accessing services and systems, barriers of language and effective communications, leading to a lack of information and knowledge to make an informed choice, reduced voice and influence.
- Priorities and outcomes to improve access to services, change attitudes and behaviours, increase awareness and understanding, strengthen resilience and building capacity and strong partnership approaches.
- The Leeds ESOL Strategy and the work with stakeholders to improve language in Leeds.
- Governance and partnership working arrangements.
- Key priorities and the types of work the team deliver against.
- A citywide Covid-19 recovery response that worked on making information accessible, developed leaflets and a cultural food hub, door knocking, creation of videos and developed a Covid-19 Community Champion Programme.
- An overview of the health entitlements for all migrants.
- The Council are looking to adopt the same approach used for the Afghan citizens resettlement scheme for the Ukraine Crisis and developing a local Welcome Pack. The Council are working with the Ukrainian Association to look at various processes and guidance. The [Leeds Together For Ukraine appeal](#) remains open, and the Council are looking at developing a grants programme in liaison with Leeds Community Foundation. An email address for local enquiries has been set up: [ukraineforleeds@leeds.gov.uk](mailto:ukraineforleeds@leeds.gov.uk).

Members discussed the following key matters:

- Clarity on the healthcare levy and a request that a streamlined document is created to explain charges.
- It was acknowledged that there has been a language shift, and it may be more beneficial to have younger speakers at the Ukrainian Centre. It was noted that there are simple things residents can do in the community, an example being the Mill Hill Conversation Café.
- Issues were identified in terms of placing people in bridging hotels, and the need to do more around language barriers. It was emphasised that there is more to do around utilising qualified people coming into Leeds, such as Doctors and Nurses.
- Concerns regarding the disparities across different backgrounds, and the need to provide good quality Private Rented Sector and Council housing for all migrants.

The Chair thanked everyone in attendance and reiterated the need to bring together organisations to join-up work and services. It was confirmed that the Localities Team and Migration Services will work together to form a workshop.

**RESOLVED –**

- a) To note the contents of the verbal updated provided on behalf of the Director of PAFRAS and challenges it faces.
- b) To note the update and presentation provided by Migration Services and comments during discussion of this item.
- c) To request that a workshop be formed in conjunction with Migration Services and the Localities Team.

#### **45 Libraries Update - Sites Mapping to Inner North East Community Committee Area**

The report of the Chief Librarian provided the Inner North East Community Committee with an update on events and activity delivered, community partnerships established and a look forward to upcoming activity.

The Senior Librarian, Mark Kirkby was in attendance and introduced the report. The following information was highlighted to Members:

- Leeds Libraries has focussed on re-introducing key elements of ‘Story & Rhyme and Ready Steady Readers’. A breakdown was also provided on attendance figures for these sessions.
- Moor Allerton and Reginald have both been host sites for Healthy Holidays schemes, combining a sport and culture offer. Reginald is one of the 4 sites over the Easter period hosting Healthy Holidays.
- Re-introduced a number of holiday events for children and families.
- Introduced a Family Film Club at Moor Allerton which is initially on a 6-month trial period, and the service are looking at rolling this out to other sites.
- There is a varied series of author events at Chapel Allerton library for adults, for local authors to launch their books.
- A new Schools Programme has launched, and the service are in the process of contacting local schools and inviting classes into library spaces.
- Development of the digital offer and delivery of a 3-week First Steps with Digital courses.
- Monies have been secured to improve the shelving in the children’s library at Reginald.
- Re-establishing community partnerships and co-created activity. The Senior Librarian asked Members for details of community groups, so that they can be welcomed into library spaces.
- Upcoming library exhibitions and a number of upcoming events.
- Outreach activity will be looked at in due course.

Members acknowledged that Reginald previously ran a Film Club and identified Reginald as a space to hold these sessions again.

In response to a query regarding the cleanliness of the Bike Library, it was confirmed that this space is looked after by the Community Hubs Team. Members requested that a representative from Community Hubs be invited to a future meeting, to provide an update on the work they are doing.

Members raised a point that they had not seen much advertisement in relation to fitness classes and advocated that this be passed on to the relevant team to publish this information for the public.

The Committee identified a gap with books published in dual languages and the issue with dated and the limited range of books for children and adults. It was confirmed that there is a wider issue with publishing and stock of these books. Additionally, members commented on the range of learning books for younger children who have missed out on reading due to the Covid-19 pandemic.

The Chair thanked Mark for his attendance.

**RESOLVED –**

- a) To note the contents of the report, and update provided at the meeting.
- b) To request that the Inner North East Community Committee receive an update from Community Hubs on the work that they are doing, as a future agenda item.

**46 Inner North East Community Committee - Update Report**

The report of the Head of Locality Partnerships provided the Inner North East Community Committee with an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provided an opportunity for further questioning, or to request a more detailed report on a particular issue.

The report also set out regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champion roles, community engagement, partnership and locality working.

Appended to the submitted report, included a copy of the FACEBOOK highlights for the Inner North East Community Committee page.

**RESOLVED –** To note the contents of the submitted report.

**47 Inner North East Community Committee - Finance Report**

The report of the Head of Locality Partnerships provided the Inner North East Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2021/22.

Projects set out in the report were discussed, and agreed as follows:

Project Title	Wards	Amount requested	Decision
Active Communities Project	Chapel Allerton and Roundhay	£3,000 (Wellbeing)	Agreed
Art Camp @ Aldertree	Chapel Allerton	£7,000 (YAF)	Agreed

Primary School 2022/23			
CYDC Real Chance Health Multi Sports Camp	Chapel Allerton	£5,244.75 (YAF)	Agreed
RJC Dance Academy Camps 2022/23	Chapel Allerton, Moortown and Roundhay	£8,275 (YAF)	Agreed
New Horizon Summer Youth Project	Chapel Allerton, Moortown and Roundhay	£2,000	Agreed
Feel Good Holiday Club	Chapel Allerton	£6,153.60	Agreed
Multi-Sport Activity Camp with Swimming	Chapel Allerton, Moortown and Roundhay	£5,850	Agreed
Let Me Edu-tain U	Chapel Allerton, Moortown and Roundhay	£6,840	Agreed
Meanwood Junior Play Scheme	Chapel Allerton and Moortown	£1,935	Agreed
Rolling at Roundhay/Potternewton Park	Chapel Allerton, Moortown and Roundhay	£8,976	Agreed
Meanwood Summer Holiday Activities	Chapel Allerton and Moortown	£4,710	Agreed
Meanwood Community Youth Theatre	Moortown	£6,038	Agreed
Environmental Summer Playscheme	Chapel Allerton	£4,583.85	Agreed
LDM Basketball	Chapel Allerton	£2,400	Agreed
LCC Youth Service – Residential	Chapel Allerton, Moortown and Roundhay	£3,300	Agreed
LCC Youth Service – Trips	Chapel Allerton, Moortown and Roundhay	£3,389.75	Agreed
LCC – Mini Breeze	Chapel Allerton, Moortown and Roundhay	£3,065	Agreed

Members received the following information:

- A breakdown of the Wellbeing Fund and projects provided at Table 1 of the submitted report. There is a remaining balance of £33,687.54.
- A number of Delegated Decisions since the last Community Committee meeting on the 29<sup>th</sup> November, as listed at paragraph 21 of the submitted report.
- Detailed of declined projects since the last Community Committee meeting on the 29<sup>th</sup> November, as listed at paragraph 22 of the submitted report.
- A breakdown of the Ward Pots Budget 2021/22 (incorporating skips). There is an overall remaining balance of £33,064.21. A breakdown per ward can be found in Table 3.
- There is a remaining balance of £42,778.56 in the Youth Activity Fund.
- The Capital Budget remaining balance stands at £32,848.00.
- The remaining balance for the Community Infrastructure Levy Budget 2021/22 stands at £96,437.94. A breakdown per ward can be found in Table 6.

**RESOLVED** – To note and approve:

- a) The project listed above for consideration
- b) YAF projects listed at Table 2 of the submitted report
- c) Detailed of the Wellbeing Budget position
- d) Details of projects approved via Delegated Decision
- e) Details of Skips and Ward Pots
- f) Details of the Youth Activities Fund
- g) Details of the Capital Budget
- h) Details of the Community Infrastructure Levy Budget

#### **48 Dates, Times and Venues of Community Committee Meetings 2022/23**

The report of the City Solicitor presented the Committee with a draft schedule of Community Committee meeting dates for the 2022/23 municipal year for Members' consideration.

It was noted that the proposed meeting dates follow the usual pattern of holding meetings on Mondays, at 6pm.

The Committee discussed lack of public presence at formal meetings and discussed commencement times. Confirmation of times will be agreed in due course.

Members were keen that workshops return to discuss a range of issues in the locality, and to encourage people to attend meetings. It was agreed that the Localities Officer will look at options moving forward.

Therefore, it was

**RESOLVED** – That the Inner North East Community Committee meeting dates for 2022/23 municipal year, be agreed as follows:

Monday 13<sup>th</sup> June 2022 time TBC

Monday 5<sup>th</sup> September 2022 time TBC

Monday 28<sup>th</sup> November 2022 time TBC

Monday 27<sup>th</sup> February 2023 time TBC

**49 Any Other Business**

It was noted that Commemorative Benches for the Queens Jubilee have been ordered for each ward. 2 for Chapel Allerton, 2 for Moortown and 1 for Roundhay.

The Chair and Members of the Inner North East Community Committee, paid they're thanks to both Councillor R Charlwood and Councillor J Goddard for their time as Leeds Councillors, and their work over the years. Members wished them well in their future endeavours, and expressed that both Councillors have been an asset to the Inner North East Community Committee, and valued Members of the Authority.

(The meeting concluded at 20.00)



**Report of:** Chief Officer Culture and Economy

**Report to:** Inner North East Community Committee  
[Chapel Allerton, Moortown and Roundhay]

**Report author:** Karen Murgatroyd

**Date:** 13<sup>th</sup> June 2022

**To note**

## **Inner North East Community Committee**

### **Update on LEEDS 2023 Year of Culture**

#### **Purpose of report**

1. To provide the Inner North East Community Committee with an update on the LEEDS 2023 and to gather input and support from elected members and residents.

#### **Main issues**

2. The report and presentation are intended to provide the Inner North East Community Committee with an update on the LEEDS 2023 Year of Culture.
3. The report gives elected members the background to LEEDS 2023 and an insight into plans for the year.
4. The presentation provides the Community Committee with an overview of LEEDS 2023 activity already taking place in the Inner North East area, as well plans for local projects involving local residents during 2023.
5. The agenda item also provides elected members and the public with the opportunity to provide input to LEEDS 2023 on how best to engage and communicate with local communities about opportunities to get involved.

#### **Recommendations**

6. Elected Members are asked to note the contents of the report and presentation that will be provided by officers from LCC's Culture team and staff from Leeds Culture Trust, who are responsible for delivering LEEDS 2023 year of culture.

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**Report of:** Head of Locality Partnerships

**Report to:** Inner North East Community Committee  
(Chapel Allerton, Moortown and Roundhay)

**Report author:** Localities Officer - Zahir Lunat

**Date:** 13 June 2022

for consideration

## Inner North East Community Committee – Update Report

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### Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### Main issues

#### Updates by theme

**Children and Families - Councillor Zara Hussain**

#### Youth Service

3. Youth Service continue to run a number of centre-based youth provisions across the wedge to ensure many Young People are able to access various safe spaces to engage with Young Workers / Youth Work Support on a weekly basis. This includes provisions at Prince Phillip Youth Club (Chapel Allerton) Reginald Centre (Chapel Allerton) Mandela Centre (Chapel Allerton) Islamic Centre (Chapel Allerton). In addition to this we have provision at Allerton Grange Fields (Roundhay), Carr Manor (Moortown) and finally Meanwood Community Centre (Moortown). We also have Detached / Mobile sessions across Inner North East

which allows us to take provision to Young People and as such ensure a wider coverage of delivery.

### **Improving social, emotional, and mental health wellbeing.**

4. In recent months we have continued to see a rise in Young People reporting issues with managing and understanding their own wellbeing. Youth Workers have delivered various issues-based sessions which have informed, educated and empowered Young People with regards to gaining an insight and understanding into their wellbeing. We have also placed a heavy focus on developing a number of our lower attending groups through various publicity and outreach work. This has created environments and opportunities for new groups of young people to come together and engage with other Young People who they previously may not have met before.
5. Youth workers have also seen an increase in the need for our one-one support, Young People have reported individual issues which are impacting upon their mental health and as such youth workers have provided various one-one opportunities for Young People to engage. Our aim will be to ensure these Young People are diverted into our core offer provisions.

### **Support young people to make good choices and minimise risk-taking behaviours**

6. Youth service continually review their provisions to ensure they meet the needs of both Young People and the community. A recent example of this would be session within the Scotwoods area (Chapel Allerton) in which we have diverted our mobile provision to area to provide an opportunity for young people to engage within a location that is safe and familiar to them. A contributing factor to this diversion was the increase in reporting of ASB in the area and therefore workers have spent time engaging groups in provision focused on the impact of ASB on both themselves and the local community.
7. Youth workers have also worked with a number of Young People who are reporting concerns about their future and how they will be able to support themselves financially in the future. Young People have spoken about the potential of becoming involved in various criminality with the aim of been what they perceive as successful. Youth Workers have delivered various focussed sessions on this, explored the reasons behind this thought process and potential engagement in criminal behaviour. As part of these session Young People have engaged in various activities focused on the pros and cons of a range of behaviours and choices and the potential impact these can have on their life. Workers empowered Young People to explore the reality of both current and future decision making and the subsequent consequences these choices could have on both themselves and others.

**Environment: Councillor Mohammed Shahzad  
Cleaner Neighbourhoods Team**

8. World Triathlon is taking place in June and cleansing schedule is being finalised to ensure route is cleaned prior to the event.
9. Meanwood Road to Farm Hills ginnel has now been cleared.
10. Back Newton Groves issues have now been directed back to individual parties for resolution as this isn't Councils remit and the previous support provided by CNT is no longer considered proportionate.
11. New yellow RotG bin to be placed outside Chapel Allerton Park once delivery has arrived as this would benefit due to footfall that visits the park.
12. A bin has been placed on Elmete Walk and the request of Cllr Martin/resident due to issues with dog walkers and will be monitored regularly for usage.
13. CNT is dealing with a couple of complex hoarding cases involving the same owner that are progressing well with their full cooperation.
14. A fine has now been issued to a homeowner in Roundhay and the team have removed the waste from their property which will subsequently be re charged back to the owner.
15. CNT have been working with residents on Mexborough Drive regarding nuisance caused by wheeled bins continually blocking the road.

**Health & Well Being: Councillor Eileen Taylor**

**FREE THERAPY SESSIONS FOR THOSE WHO CARE FOR OTHERS.**

16. There are six free therapy sessions on offer with the possibility of another six free sessions after consultation with the client and therapist if you are experiencing feeling difficult to cope with after caring for others during the Covid-19 epidemic. There is also an opportunity to have an initial informal wellbeing 'chat' with a counsellor if you are unsure.  
Here is a link to our at-a-glance page which contains links to all our offers  
<https://wystaffwellbeinghub.co.uk/support-for-me/get-support>

The key messages are these:

- If you work in a health and care organisation, or care for others, have volunteered during the Covid-19 pandemic or work for a third sector organisation active and

again looking after others during the coronavirus epidemic. in West Yorkshire and are experiencing feelings that are difficult to cope with, our mental health workers are here to support you now and find the extra help that is right for you.

- The service is completely free and confidential, wherever you work, and offers advice and support that can help with a range of issues. The Hub is for everyone – including volunteers.
- The staff support line operates every day, 8am-8pm and is staffed by trained listeners. Call free on 0808 196 3833.
- You can self-refer for one-to-one therapy. Referrals are actioned within one working day and a first appointment will be offered for within a week. This is our self-referral page <https://wystaffwellbeinghub.co.uk/support-for-me/self-referral>

### **Uptake of Long Covid-Support Services**

17. Work is currently underway to encourage local people across all Leeds City wards to understand and identify if present Long Covid-19 symptoms as appropriate and then seek help through their local GP service. Uptake is low within some of our wards which is nothing to be alarmed about as cases are proportionally low across the city. However, we would like any residents who feel they may have symptoms to access the service. There is a Leeds City Council Public Health information sheet attached with more detail from the Long-Term Conditions Team.

For more information, please contact the following Public Health Officers.

[Carl.Mackie@leeds.gov.uk](mailto:Carl.Mackie@leeds.gov.uk) or [Jonathan.Hindley@leeds.gov.uk](mailto:Jonathan.Hindley@leeds.gov.uk)

### **Covid-19 Support**

18. The pandemic continues to impact significantly on local wards with the NHS Clinical Commissioning Group, Leeds City Council, Third Sector Organisations, Volunteers and Elected Members encouraging those who have not done so to take up the offer of a free Covid-19 vaccination.

**Advice on where to get a Covid-19 vaccination in Leeds can be found here.**

- <https://www.leedscg.nhs.uk/health/coronavirus/covid-19-vaccine/walk-in-clinics/>

**How to stay safe in Leeds and advice on any support required can be found here.**

- <https://www.leeds.gov.uk/coronavirus>

### **Air pollution and our communities.**

19. Poor air quality is the largest environmental risk to public health in the UK, as long-term exposure to air pollution can cause chronic conditions such as cardiovascular and respiratory diseases, as well as lung cancer, leading to reduced life expectancy.

20. To help mark Clean Air Day in June, this session will address the issue of air pollution, raising awareness of the types of pollutants, their harmful effects and how we can support communities to improve their health by modifying behaviours and minimising their exposures to air pollutants.

The session will specifically address:

- what air pollution is and the types of pollutants
- the health effects of air pollution
- the data gathered nationally and locally and what this means
- air pollution and its relationship with vulnerability and inequalities
- what we can do about air pollution and how you can help yourself

21. The session will be aimed at all colleagues in the public health wider workforce including frontline workers and third sector staff.

22. It will be presented by Public Health Specialists (Leeds City Council), Environmental Health, and Office of Health and Disparities (formally Public Health England).

### **Community Safety: Councillor Mohammed Rafique**

23. All LASBT staff are now back to full operational status. Deacon House is open and fully staffed albeit with a reduced number of desks.

24. Cases Opened in the last 3 months by ward.  
Chapel Allerton = 9 of which 3 x Noise, 2 x ASB, 4 x Hate.  
Moortown = 7 of which 3 x Noise, 4 x ASB.

25. Current Case Load - 23 cases spread across 2 case officers.

26. There are no emerging issues amongst the new cases, the vast majority being issues between neighbours, even those recorded as hate which have started out as neighbour disputes but then have escalated with alleged racist language being used.

27. Working with Police colleagues LASBAT have secured a couple of Premises Closure Orders and the Injunction obtained regarding issues in the Monet Close area seems to be having a positive impact.

### **Updates from Key Services**

**Tenant Engagement Update  
COVID-19.**

### **Engagement / Involvement**

28. Continue to keep in regular contact with groups and involved residents in the area on at least a monthly basis. Still no commencement of meetings at Button Hill TARA and there is some concern over the future of the group following the passing of Maddy Hunter who was TARA leader.
29. Community Cafes and Community Centres continue to be a major source of ideas for projects.
30. Aware tag consultation and monitoring period on performance and cost of heating in Potternewton Heights has now completed. Awaiting final report.

### **Housing Advisory Panels**

31. INE HAP started the year in April with a budget of £30,761.85 (including a carry-over from last year of £1,026.89).
32. Spend up to and including meeting of 10 May 2022 - £10,623.00 (34.53%).
33. One project outstanding from previous contractors – Wrightways. All other agreed projects completed and publicised on Facebook.
34. Latest project completions – Beckhill Grove (installation of bollards to prevent vehicular access to hillside, Brackenwood Drive, Lincombe Rise and Larkhill Walk – Installation of fencing / gates to stop ASB and fly tipping.
35. Recent funding approvals by the Housing Advisory Panel – BAME Health and Wellbeing Centre – Yoga Classes, 1<sup>st</sup> Meanwood Guides – Equipment, Meanwood Olympics and funding to Green Guardians to have a gardening scheme for vulnerable tenants that will run until October 2022.
36. Still have vacancies for Housing Leeds residents on Inner North East Housing Advisory Panel and the Tenant Engagement Officer is actively looking to recruit.

### **Community Payback / Skill Mill**

37. Community Payback have now started to remobilise. Currently only one team in place city-wide with plans to go back three teams in coming months. Contract still awaited.
38. The Skill Mill is funded by Mears as part of the social value obligations, currently on hold as coming to the end of trial period and looking at future funding/agreements. The project has been well received with many projects completed in a timely manner and to a good standard.

### **Working In Partnership**

39. Regular conversations with Localities Officer on potential projects, bids etc.

40. Continued work with community organisations – e.g., InterAct.

### **Housing Update**

#### **Income Collection**

41. 66b now published on a weekly basis along with the 7+ weekly arrears report. Inner North East currently have 331 tenants who owe 7+ week arrears May 2022.

42. Rent Collection Figures / Comparison – (Compared with last year as requested at previous HAP) – 66a.

43. Rent Collection: Week 5 2022 = 88.88 %

Rent Collection: Week 5 2021 = 93.67 % (Difference: -4.79 %)

44. HMA / Total Debt: Week 5 2022 = £680,199.30

HMA / Total Debt: Week 5 2021 = £505,065.10 (Difference: HMA increase: £175,134.20)

45. (Inner) – 22nd in City at present, “Rent Collection Rank”. Court applications can be made, and cases progressed.

#### **Walkabouts**

46. All walkabouts for last financial year are now completed. Housing Officers in process of arranging walkabouts as per usual in Q1 April to June. Some walkabouts are scheduled already for next week. Consultations with Members & HAPs around the frequency yet to be confirmed however (pending) approval to reduce to only twice per year. Awaiting decision to be finalised. Housing Officers to ensure invites are sent to members and tenants and residents in the area they are wishing to attend.

#### **Annual Home Check In**

47. New process now LIVE. Launched 03.05.2022 - Proposed 22/23 Programme

It is acknowledged that due to workload pressures linked to universal credit & council tax, resources are not available to visit every tenant this year. Housing Officers are now in the process of completing priority “Annual Tenancy Visits” and have already completed a majority this week.

48. To make best use of resources and target the most vulnerable tenants or those likely to be experiencing difficulties managing their tenancy, we are proposing the following. All general needs tenants will be visited at least once every 3 years, on a 3 yearly rolling programme. Where tenants are identified as a priority for contact because they have not had an ATCI for some time or because of ongoing

vulnerabilities they will be visited annually. For new tenancies the New Tenancy Visit will be completed in the first 28 days of tenancy and will also count as the ATCI within the first year. The visit form and questions remain the same as for 2021/22. Non-priority tenancies may be contacted more frequently than every 3 years by visit, telephone, or online survey if we believe that contact is required because of a change in information being made available or where contact is needed with a specific block/area, e.g., linked to improvement works. Retirement Life tenants will not be covered by the ATCI programme and instead key tenancy related questions will be included in the Support File Review which takes place every 6 months.

### **Block Inspections**

49. We are completing weekly block sweeps on all high-rise blocks at Lidgett Towers & Gledhow Towers. We also received daily cleaning reports from our cleaning contractors. We action the recommendations in the report. We also carry out monthly stage 2 fire safety checks and report all the findings and raise the necessary repairs as required. Low rise block inspections are also being carried out on a quarterly basis in line with the fire safety checks.

### **Anti-Social Behaviour**

50. Housing Officers continue to contact tenants to review outstanding cases, and to close any historic cases where situations have improved. Monthly audits/review of all active cases carried out monthly by Team Leaders – This is on-going. Police officers are working very well within the team and sharing information where appropriate. Regular LASBT meetings. Maria Wheeler from LASBT also working closely with Housing Officers. Partnership approach with LASBT continuing with monthly meetings to discuss casework. Attendance at tasking meetings and working closely with Neighbourhood Policing Teams with a problem-solving approach to local issues.

### **Staffing Changes**

51. Housing Officers continue to cover patches in clusters. Recruitment on-going for both Housing Officers & Housing Assistants.

52. Good News - Inner have NIL vacant patches. Recent recruitment completed, and Housing Officer appointed to Inner Patch Number 9.

### **Repairs**

53. HL Repairs still working on back-log.

54. Technical Officer appointments currently wait time for “Mutual Exchanges” and “Property Inspection” – 6-8 weeks.



55. Although X2 new contractors now working with LCC, there is still a back-log of repairs which Housing Repairs are working towards their recovery plan.

### **Parks & Greenspaces**

#### **Woodland Creation**

56. Ward member consultation is ongoing about previous woodland planting and to identify potential future sites.

#### **Streetscene Grounds Maintenance**

57. Grass cutting commenced at the end of February gradual start focussed on premium grass. Hedge cut 1 is now complete ahead of the bird nesting season. Relaxed mowing on high-speed roads away from residential properties commenced last year and will remain in place with no extension to scope planned, with signage being rolled out to indicate the benefits to wildlife and the environment. A 1.2m mowing margin will be cut in late summer in addition to ensuring that sight lines are maintained throughout the growing season.

58. Weed spraying has commenced during late April and May when weeds are active and visible with operations due later in the summer.

#### **Leeds Quality Parks**

59. All community parks in NE Inner achieved the Leeds Quality Park standard namely Chapel Allerton, Norma Hutchinson, Meanwood and Potternewton. A further assessment is due to commence in the near future.

#### **The Reginald Centre Community Hub and Library**

60. The following weekly session takes place at the Reginald Centre:

- Citizens Advice every Tuesday & Thursday pre booked appointments only
- Registrars Monday Wednesday & Friday pre booked appointments only
- Police drop in every Wednesday 10am – 12pm
- Story/rhyme time 10.30am every Wednesday getting more popular.
- Zumba classes Monday 5.30pm £1 payment to participate. About 15 attendees each week
- Yoga classes 6pm – 7pm Fridays £1 payment to participate and approx. 10 attendees each week.

61. We hosted a visit from Well North Yorkshire and Lord Mawson to showcase our work of the Community Hubs and Libraries and our stakeholder relationships.

### **February 2022**

62. Friends of Gledhow Valley Woods exhibition, including launch event with keynote speaker from Feel Good Factor, plus poetry performances by pupils from Bankside and Chapel Allerton Primary School.

63. Free family friendly performance of *The Old Green Time Machine* by Coalesce dance theatre, to an audience of around 40 attendees (children and grown-ups).

### **March 2022**

64. Independent Lives visited the Reginald Centre where the team showcased our work to a group of adults with learning difficulties and our services available to them.

65. A pop-up Cancer Awareness stand with information for the community was held in collaboration with the NHS.

66. Shakespeare Week - hosted 3 x immersive Shakespeare workshops for classes from Bankside, led by Chicken Shop Shakespeare and Wrongsemble theatre companies.

67. Healthy Holidays - included a librarian-led session with immersive Lego story-building and a DIY plant-pot making, decorating and seedling planting event for HH attendees.

### **April/May 2022**

68. Homes for Ukraine – Welcome Centre for new arrivals fleeing the war in Ukraine is collaborating with stakeholders from the voluntary and community sector. The Reginald Centre offers £200 cash payments, bus passes, food parcels, leisure passes, Welfare Rights appointments offering advice and assistance to claim benefits, advice on how to apply for bank accounts/school places.

### **Chapel Allerton Library – February to May 2022**

69. Programme of author events including Pat Young (24/2), Ben Machell in conversation with Alex North (13/4) and Chris Nickson (20/4) – each sold out in advance, had audiences of between 30 and 45 attendees.

70. March – April: REAP exhibition - community art exhibition featuring work by Oakwood Church Art Group and Roundhay Craftivists. Launch event was a particular highlight with a packed library of around 40 attendees and with Cllrs Rafique, Taylor, and Dowson in attendance.

71. 5/4/22 – Easter holiday event for children and families – Seeds and STEM – a combination of plant-pot making, planting, and then coding a micro: bit to take moisture readings – sold out in advance and 7 children attended.

72. 20/4/22 – Positive Patches embroidery workshop

### **Moor Allerton Community Hub and Library**

#### **Regular sessions**

73. Moneybuddies Sessions every Monday 1-4pm. This is a drop-in service where customer can access financial and debt advice and receive representation on specific issues.

74. Chess club run in partnership with Chess in Schools and Communities takes place fortnightly. Open to players of all ages and abilities. It has 15 regular attendees.

75. Monthly film club (which will now switch to Reginald Centre from June) 9.3.22.

76. Launch of new fortnightly Chess Club, run by Chess in Schools and Communities. Has now built up a core group of 15 regular attendees, of all levels of ability.

#### **February 2022**

77. Library has been hosting a series of Local History and storytelling sessions, delivered by storyteller Matthew Bellwood, with classes from Allerton Primary. This is an ongoing project, with more details to follow.

#### **March 2022**

78. 16.3.22 – Jacqueline Golding author event linking in with International Women's Day.

#### **April 2022**

79. 7.4.22 – Chris Mould illustration workshop, where Chris led a draw-along for children and families based around *The Iron Man* and *The Return of the Iron Man*.

80. Moor Allerton Hub hosted a fostering pop up on 22<sup>nd</sup> April. A fostering advisor & foster carer ambassador was on site offering advice and guidance.

81. Hearing Aid Clinic took place on 28<sup>th</sup> April 1.30pm to 3pm. This service is appointment only and is facilitated by Leeds Hearing and Sight Loss Service. This enables customers to have their hearing aids serviced and repaired free of charge.

## Update from Senior Localities Officer

82. The new conservatory at the BAME Health & Wellbeing Hub was officially opened by the Lord Mayor, Cllr Asghar Khan, on the afternoon of 18<sup>th</sup> May 2022. The enjoyable event was the culmination of a long running capital project to create more usable space to support the brilliant work the centre does to support older people from BAME backgrounds in our city. Funded by the Chapel Allerton Ward Councillors with Ward Based Initiative funding, the £90k+ scheme created an orangery type extension that will not only provide additional indoor space for activities at the day centre, but also better connect the building to the external space and included landscaping and accessibility works which allow the users to enjoy the outside area and stay active.

83. For the official ribbon cutting ceremony, the Lord Mayor was joined by the Chapel Allerton Ward Councillors, Jane Dowson, Eileen Taylor and Mohammed Rafique, and the Executive Board Member for Public Health & Active Lifestyles, Salma Arif. On a sunny afternoon, representatives from Adults & Health, Leeds Building Services, Aspect Building Solutions (contractor), Communities Team, centre staff and service users, enjoyed music and food to celebrate the official opening of what promises to be a valuable addition to the facilities at the Hub.





## **Neighbourhood Centre Coordinator**

### **Update From Businesses**

84. Small and medium sized businesses in Chapel Allerton, Moortown and Roundhay have been visited to see how they are getting on (footfall, sales, issues, hopes for future etc) and to ask for their email address so they will in future receive the weekly Updates on items of interest to independent businesses. Whilst central government has relaxed the rules on wearing a facemask etc, it has been decided to leave the advice signs up in district centres for the time-being on the basis that encouraging shoppers and staff to keep being careful will help reduce infection rates and give shoppers confidence to keep visiting the district centres.
85. As a result of reading about the national Love Your Local Shops Valentine's Day promotion, a Chapel Allerton business contacted the overseer to see how the shopping area could become involved in the event. A positive visit was held at Moortown and a business there is looking to launch a trader's group in the coming weeks.

### **Consultation and Engagement**

86. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

87. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

88. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

Vision for Leeds 2011 – 30  
Best City Plan  
Health and Wellbeing City Priorities Plan  
Children and Young People's Plan  
Safer and Stronger Communities Plan  
Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

89. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

90. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

91. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants can deliver the intended benefits.

### **Conclusions**

92. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

93. The Community Committee is asked to note the content of the report and comment as appropriate.

### **Background documents<sup>1</sup>**

94. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



**Report of:** Head of Locality Partnerships

**Report to:** Inner North East Community Committee (Chapel Allerton, Moortown and Roundhay)

**Report author:** Zahir Lunat – 0113 3782956

**Date:** 13<sup>th</sup> June 2022 **To note:**

## **Community Committee Youth Activity Fund Consultation Report**

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### **Purpose of report**

1. The report provides the Inner North East Community Committee with background and context on the decision to not have a Youth Summit in 2021/22.
2. The report provides the Inner North East Community Committee with an update on the Youth Activity Fund Consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2022/23 financial year.
3. The report provides the Inner North East Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

### **Main issues**

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved at each stage of the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.



7. In preparation for the planning for this municipal year's Youth Summits, the Communities Team met with the Voice & Influence Team. At this meeting, both parties offered their support to reflect on previous year's events and learning to inform future ways of working, however expressed concerns around bringing young people together from different schools/groups for a physical event, as there continued to be concerns over COVID-19 infection rates, particularly in schools and the proposal was made to push back the Youth Summits so that they were delivered in the new municipal year.
8. This approach was discussed and agreed with Community Committee Chairs in the Community Committee Chairs Forum meetings, as it would allow the Communities Team to hold further discussions with members of the Children & Families Sub Groups and Children's' Champions and explore options to inform future Youth Summit arrangements, alongside the latest guidance regarding the safety measures that schools may be putting in place over the following months.
9. So that the Community Committees were still be able to consult with young people on priorities for the Youth Activity Fund Budget spend, a Youth Activity Fund Consultation Survey was created. Capturing this feedback would ensure that young people were still able to inform the budget spend for each committee in 2022/23 and in this respect the survey would still produce the same desired outcome as a physical Youth Summit: <https://surveys.leeds.gov.uk/s/OSCECI/>.

## **Reflections from the last 12 months**

### **Youth Activity Fund Projects: Responding to the Pandemic**

10. The COVID-19 pandemic has caused a number of complications for activity providers that work with young people over the last 12 months. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.
11. Staff in the Community Committee Team have spent a proportion of their time, once again, liaising with projects and organisations that wanted to work with young people over the last year, making sure that projects were still able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19, making sure that organisations had the correct policies, procedures and risk assessments in place.
12. Over the course of the last 12 months organisations and youth providers have continued to adapt to the challenges that the COVID-19 pandemic has presented them and the young people they work with once again, often working differently, for example by moving their activity provision to an online virtual platform.
13. Adapting responses and approaches for projects to meet the needs of individual communities demonstrates the committee's and the organisations flexibility and willingness to be agile in an ever-changing environment, as well as the desire to reach out and connect with young people during the COVID-19 pandemic.



## Youth Activity Fund Consultation Survey

14. Promotion of the online consultation survey was ongoing by the Communities Team, with publicity being posted on the committee Facebook pages, publicity being sent out to all our school & cluster contacts, youth groups and other organisations that are funded, or work with young people in the Inner North East Community Committee, as well as being circulated to our mailing lists. Posters have also been sent to our Community Hubs and Libraries, as well as our Housing Leeds contacts.
15. In addition to this the Communities Team also created a QR code that linked to the YAF Consultation Survey (image attached below). This was embedded into posters so that it could be scanned with smartphones/QR reader apps which most phones have, taking the user straight to the survey and giving us another valuable avenue for capturing feedback and engaging with young people.



16. The online consultation survey ran from November 2021 and stayed open until the 31st March 2022, where all feedback from young people was collated and fed into a Youth Activity Fund Consultation Report for the Inner South Community Committee, which will, in principle, inform the Youth Activity Fund Budget spend.
17. The Inner North East Community Committee received 164 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events and by Youth Services at their club sessions.

## Youth Activity Fund Consultation Survey Recommendations

18. The consultation surveys submitted by young people in the Inner North East Community Committee area suggest the following Youth Activity Fund priorities for 2022/23:
  - a. Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
  - b. Majority of provision taking place regularly after school, in the evenings and on the weekend with some holiday camps.
  - c. Ensure the activities are inclusive of friendship groups, have refreshments available and good quality staff.
  - d. Popular activities included;

1. Sports

2. Cooking
3. Youth Clubs
4. Dance  
(Other activities mentioned; art & crafts, outdoor adventures, coding, drama and music)

19. It is recommended that any projects funded by the Inner North East Community Committee from the Youth Activity Fund focus on these key themes and activities in 2022/23.

20. It is also recommended that options are explored for a physical Youth Summit event in the next municipal year, 2022/23. This will inform the Youth Activity Fund spend for 2023/24.

## **Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey**

Appendix 1 is attached with this report.

### **Corporate Considerations**

#### **Consultation and Engagement**

21. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund survey.

22. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

#### **Equality and Diversity/Cohesion and Integration**

23. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

24. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

25. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

26. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

27. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

28. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee's Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2022/23.

## **Recommendations**

29. Members are asked to note:

- a. Reflections from the last 12 months during the pandemic (paragraphs 10 – 13).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 14 - 20).
- c. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2022/23.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey.
- e. That options are explored for a physical Youth Summit in the next municipal year, 2022/23. This will inform the Youth Activity Fund spend for 2023/24.

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**Report of:** Liz Jarmin, Head of Locality Partnerships

**Report to:** Inner North East Community Committee

**Report author:** Carl Hinchliffe, Community Committee Team Manager

**Date:** 13<sup>th</sup> June 2022

To note

## **Title: Community Committee Champions Role Profile**

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### **Purpose of report**

1. To provide the Inner North East Community Committee with an update on the Champions Role profile.

### **Main issues**

2. In 2019, the Head of Locality Partnerships offered individual meetings with each of the Community Committee Chairs, to gain a better understanding of their committees and the challenges and opportunities of each one.
3. A recurrent theme was the role of the themed Community Committee Champions and it was agreed at a subsequent Chairs Forum that a review of the Champions Role would take place, which would include the development of a role profile for the Champions that better outlined what the role and its responsibilities entailed.
4. A draft role profile was developed and agreed by a small working group that reflected and acknowledged the role that Champions already undertook within their committee areas but sought to clarify to Champions what their role involves.
5. Furthermore, the profile identified specific areas of focus for each of the themed Champions at both city-wide and Community Committee level. These will be agreed at the city-wide level by the responsible Executive Member in conjunction with the 10 themed Champions and relevant Service Leads. At the Community Committee level, these will be agreed by the committee themselves on an annual basis.

6. At the Chairs Forum meeting in February 2022, the Champions Role profile was discussed and ratified by Chairs, in order that the role profile could be rolled out to Elected Members within the next municipal year.
7. As we're aiming to ensure that the work of the Champions over the municipal year becomes more focused, the Executive Board Member for Communities has recommended that anyone appointed into a Champions Role covers one key theme and avoids putting themselves forward to be appointed for a number of Champion Roles.
8. The Champions Role and its strategic leadership function will be key to the programmes of work that are developed in each committee area over the next 12 months, as they will be acting as an interface and playing a substantial role in shaping the committee's agenda and local services. This connectivity is essential in order to achieve increased service improvement and provide local influence on service delivery, especially when dealing with services that are delegated to the Community Committees.
9. Once Champions have been formally appointed in the committees, meetings will be arranged with themed Champions.
10. The Cover Report and Champions Role profile are intended to provide the Inner North East Community Committee with an update on work taking place in relation to the Community Committee Champions, following discussions that have taken place with the Executive Board Member and Community Committee Chairs.

## **Recommendations**

11. Elected Members are asked to note the contents of the Cover Report and the Champions Role profile, when making appointments to each of the themed Champions.

## Community Committee Champions – Role and Responsibilities

Theme – xxx

### Role of the Community Committee Champion

- ✓ Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- ✓ Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- ✓ To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- ✓ To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- ✓ To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- ✓ Provide political influence in the delivery of the theme in the committee area
- ✓ To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- ✓ Support the development of local and cross committee themed projects where appropriate
- ✓ Attend and represent the Community Committee at themed events and other activities as appropriate

### Specific responsibilities of xxx Community Committee Champion

**City wide responsibilities (TBA with responsible Executive Member, themed Champions and Service Leads)**

**Community Committee responsibilities (TBA by each Community Committee)**

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**Report of: City Solicitor**

**Report to: Inner North East – Chapel Allerton, Roundhay and Moortown wards**

**Report author: Natasha Prosser, 0113 37 88021**

**Date: Monday, 13 June 2022**

**For decision**

## **Community Committee Appointments 2022/2023**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor M Shahzad as Chair of the Community Committee for 2022/23 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

### **Main issues**

#### **Noting Appointment of Community Committee Chair for 2022/23**

1. Members are invited to note the appointment of Councillor M Shahzad as Chair of the Community Committee for 2022/23, as agreed at the recent Annual Meeting of Council.

#### **Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships**

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

#### **Appointments to Community Committee 'Champions'**

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

### Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

### Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2022/23 municipal year:

<b>Organisation / Outside Body</b>	<b>No. of Places</b>	<b>Current Appointee(s) 2021/22</b>	<b>Proposed Appointee(s) 2022/23</b>
Moor Allerton Elderly Care	1	M Shahzad	M Shahzad
Community Action for Roundhay Elderly	1	Z Hussain	Z Hussain
Clusters: 2Gether Cluster (Chapel Allerton or Moortown)	1	J Dowson, E Taylor and M Rafique	J Dowson, E Taylor and M Rafique
ARM (Alwoodley, Roundhay and Moortwon)	2	L Martin and <b>Vacancy</b> (formerly R Charlwood)	Z Hussain (Roundhay) and M France-Mir (Moortown)
Local Housing Advisory Panel: Inner North East HAP	3	J Dowson, S Hamilton and L Martin	J Dowson, S Hamilton and L Martin
Local Care Partnerships: HATCH (Harehills, <b>Chapelton</b> & Burmantofts and Richmond Hill)	1	E Taylor	E Taylor
Central (includes <b>Meanwood &amp; Moortown</b> )	1	<b>Vacancy</b> (Formerly R Charlwood)	M Shahzad
Champions: Children’s Services	1	Z Hussain	Z Hussain
Environment	1	M Shahzad	J Bowden
Community Safety	1	M Rafique	M Rafique
Employment, Skills and Welfare	1	S Hamilton	M France-Mir
Health, Wellbeing and ASC	1	E Taylor	E Taylor
Corporate Parenting Board:	1	Z Hussain	M France-Mir

## Options

### Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

### Local Housing Advisory Panels

15. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

The Outer West Community Committee in their 2022/23 round of nominations, is therefore requested to:

- a) Nominate up to 1 Ward Member per Ward within the x HAP area
- b) To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c) Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

### **Local Care Partnerships**

16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>
17. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
18. In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.
19. All LCPs are now in place and meet on a regular basis. Frequency of meetings varies from one LCP to another. Whilst some meet monthly others come together on a bimonthly or quarterly basis. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. To strike a balance between attendance and ability to network and strengthen local relationships the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).
20. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

### **Community Committee 'Champions'**

21. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
  - To represent the Community Committee at relevant meetings, forums and local partnerships.
  - To build links with key services and partners.
  - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
  - To maintain an overview of local performance.
  - To consult with the Community Committee and represent local views as part of the development and review of policy.
22. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
23. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
  - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

### **Corporate Parenting Board**

24. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the ‘Corporate Parenting Board’. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In 2021 Leeds published the City’s Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our ‘Promises’ to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children’s educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership

within the overall framework of support and accountability for looked after children's services and is chaired by the executive member for children's and adult services.

27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2022/23 municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

### **Children's Services Cluster Partnerships**

29. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.
30. They aim to:
  - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
  - build capacity to improve the delivery of preventative and targeted services to meet local needs;
  - create the conditions for integrated partnership working at locality level;
  - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those

Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

## **Corporate considerations**

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

### **b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

### **c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

### **d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council, then that Councillor receives full indemnity from the Council. For example, should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exception to this is for "fraud, or other deliberate wrongdoing or recklessness". The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

### **e. Risk management**

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

### **Conclusion**

35. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

### **Recommendations**

36. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
37. The Committee is also invited to note the appointment of Councillor M Shahzad as Chair of the Community Committee for the duration of 2022/23, as agreed at the recent Annual Meeting of Council.

### **Background information**

- None



**Community Committee Appointments to Outside Bodies (North East Inner)**

APPENDIX 1

<b>Outside Body</b>	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Group																																																																																																												
Moor Allerton Elderly Care	Yes	1	Jun-22	1	M Shahzad	Y	Annual	Labour																																																																																																												
Community Action For Roundhay Elderly	Yes	1	Jun-22	1	Z Hussain	Y	Annual	Labour																																																																																																												
Chapelton CAB	Yes	1	Jun-23	1	J Dowson	Y	3 yearly	Labour																																																																																																												
<b>Local Housing Advisory Panel(s) - Inner North East HAP</b>		3	Jun-22	3	J Dowson, Sharon Hamilton, L Martin	Y	Annual	Labour																																																																																																												
<b>CLUSTERS</b>																																																																																																																				
2Gether Cluster (Chapel Allerton OR Moortown)		1	Jun-22	1	J Dowson, E Taylor and M Rafique	Y	Annual	Labour																																																																																																												
ARM (Alwoodley, Roundhay & Moortown)		2	Jun-22	2	R Charlwood L Martin	Y	Annual	Labour																																																																																																												
Local Care Partnership - HATCH - (Harehills, <b>Chapelton</b> , Burmantofts&Richmond Hill)		1	Jun-22	1	E Taylor	Y	Annual																																																																																																													
Local Care Partnership - Central (includes <b>Meanwood &amp; Moortown</b> )		1	Jun-22	1	R Charlwood	Y	Annual																																																																																																													
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Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6899	Burmantofts & Richmond Hill	4299
		Gipton & Harehills	2600
Inner North East	2959	Chapel Allerton	1885
		Moortown	482
		Roundhay	592
Inner North West	3617	Headingley & Hyde Park	482
		Little London & Woodhouse	1855
		Weetwood	1280
Inner South	6289	Beeston & Holbeck	2433
		Hunslet & Riverside	1767
		Middleton Park	2089
Inner West	7965	Armley	2660
		Bramley & Stanningley	2903
		Kirkstall	2402
Outer East	4376	Killingbeck & Seacroft	4376
Outer North East	2295	Alwoodley	1082
		Harewood	371
		Wetherby	842
Outer North West	3550	Adel & Wharfedale	624
		Guiseley & Rawdon	691
		Horsforth	874
		Otley & Yeadon	1361
Outer South	4117	Ardley & Robin Hood	876
		Morley North	916
		Morley South	1079
		Rothwell	1246
Outer South East	5323	Crossgates & Whinmoor	1828
		Garforth & Swillington	859
		Kippax & Methley	1115
		Temple Newsam	1521
Outer West	4884	Calverley & Farsley	711
		Farnley & Wortley	2455
		Pudsey	1718

(March 2022)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft	Inner East
	York Road	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates	Outer East
LS25/26	Garforth/Kippax/Rothwell	Outer East
		Outer South
Central	Central	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Chapelton	Inner North East
	Harehills, Richmond Hill and Burmantofts	Inner East
Wetherby	Wetherby	Outer North East
Holt Park and Woodsley		Inner North West
Leeds Student Medical Practice		Inner North West
Aireborough & Aire Valley	Otley and Yeadon	Outer North West
Middleton & Beeston		Inner South
Morley	Morley	Outer South
Armley	Armley	Inner West
	Bramley, Wortley & Middleton	Inner West and Outer West
West Leeds	Pudsey and Bramley	Outer West

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Inner North East Community Committee

Monday, 13<sup>th</sup> June 2022

Map of the Venue

Moortown Baptist Church, 204 King Lane, Moortown, Leeds, LS17 6AA

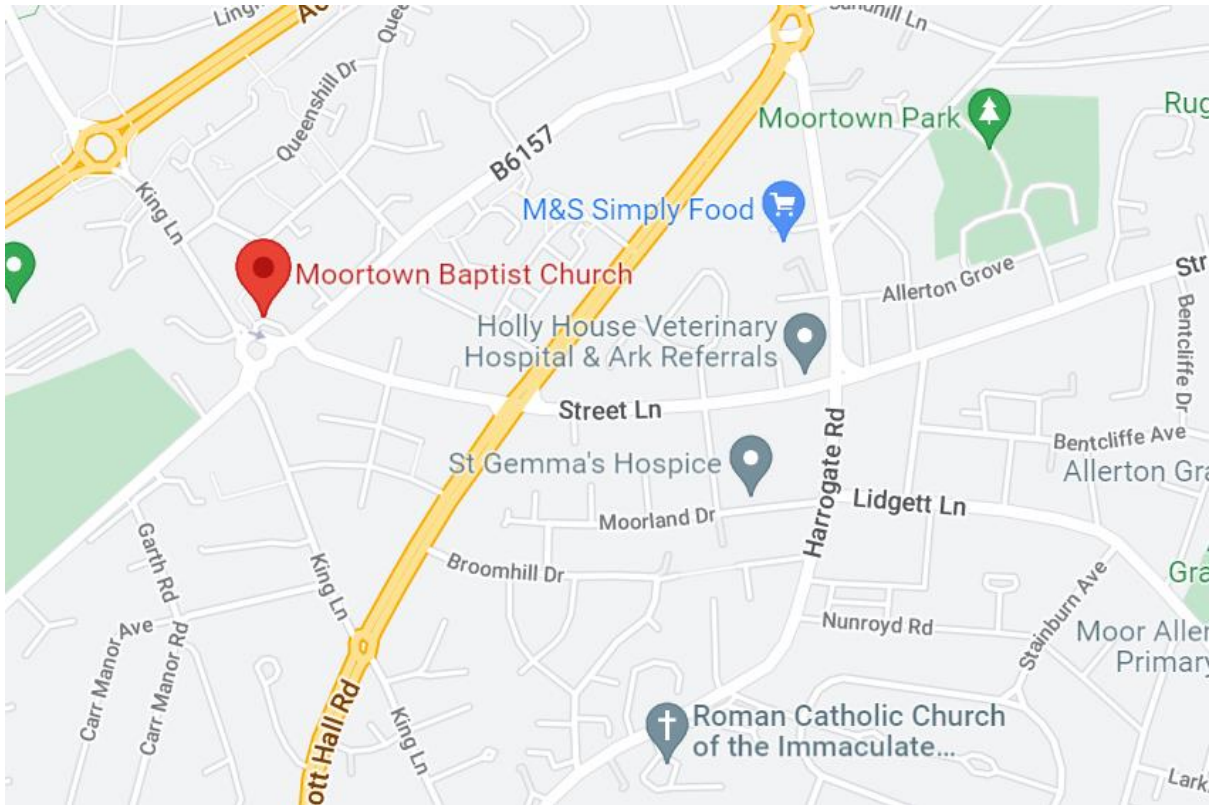


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